



STEVEN SHEPARD

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<http://www.shepriffic.com/pf>

OBJECTIVE An experienced graphic designer seeking a design or production position with a design agency or print shop.

EDUCATION Herron School of Art and Design, IUPUI
Visual Communication B.F.A.
2005-2009

CAREER EXPERIENCE

Staples

Print and Copy Center Associate (September 2010-Present)

- Worked with customers in offering solutions
- Operated high-speed copiers, binding machines, laminators and a shipping center
- Created large-format prints and outsourced business development products
- Ensured quality control on a daily basis

Indiana Historical Society

Junior Production Designer (January 2010—August 2011)

- Have been published several times (See Publications)
- Designed packaging, web graphics and signage
- Designed advertising for the *Indiana Experience*
- Have worked in a department of designers and marketing specialists
- Managed multiple deadlines
- Developed relationships with printing and signage vendors

Advance Auto Parts

Sales Associate (May 2005—June 2010)

- Operated cash register, performed basic calculations
- Cleaned and maintained front and back of store
- Installed wiper blades and batteries in vehicles
- Respected and dependable on the job
- Became knowledgeable of auto parts to increase sales

iDiz Incorporated

Graphic Design Intern (May 2009—August 2009)

- Designed multiple print projects weekly for different clients
- Designed direct mail pieces, newspaper advertising, web graphics and web layouts
- Learned new design techniques, applications and detail finesse
- Managed deadlines with several projects

PROFESSIONAL SKILLS

Software Knowledge

- Adobe Creative Suite (2, 3, and 4) Design Premium
- Microsoft Office (Word, Excel, Powerpoint)

Additional Knowledge

- Website hosting and maintenance
- Web development (HTML, CSS)
- Photography
- PC and Macintosh experience

ASSOCIATIONS **AIGA** *Graphic Design Organization*
(March 2008—December 2010)

Mystic Circle #685 *Freemasonry Organization*
(March 2008—Present)

PUBLICATIONS

Map Illustration

Stephens, Gail. *Shadow of Shiloh: Major General Lew Wallace in the Civil War*. Indianapolis, IN: Indiana Historical Society, 2010. Print.

Layout Design

Baer, M. Teresa, ed. *Connections: The Hoosier Genealogist* 50.2 (2010). Print.

Baer, M. Teresa, ed. *Connections: The Hoosier Genealogist* 51.1 (2011). Print.

Hunter, Lloyd A. *For Duty and Destiny: The Life and Civil War Diary of William Taylor Stott, Hoosier Soldier and Educator*. Indianapolis: Indiana Historical Society, 2010. Print.

Kander, Jenny and C. E. Greer, eds. *And Know this Place: Poetry of Indiana*. Indianapolis: Indiana Historical Society, 2011. Print.

Morrow, Barbara Olenyik. *Nature's Storyteller: The Life of Gene Stratton-Porter*. Indianapolis: Indiana Historical Society, 2010. Print.